

Trustees with Legal, HR, Finance or Fundraising Experience

Location	London Borough of Hammersmith & Fulham (currently home working)
Time commitment	4-8 evening meetings per year, by Zoom until resuming in SW6 / W6
Salary	This role is unremunerated, but we recommend you express if this might be a barrier you need help in overcoming
Reporting to	Chair of the Board of Trustees

We are lacking representation from Black, Asian, and other Minority Ethnic candidates, as these groups are currently underrepresented on our board but make up a significant proportion of the local community we serve.

We also encourage first time Trustees to apply. You will be provided with a full induction and support with governance, charity rules and regulations.

The organisation

[UNITED in Hammersmith & Fulham](#) (UNITED) is a [place-based giving](#) scheme that promotes, inspires and helps fund activities that deliver a strong sense of belonging in our diverse London borough.

We were created by two long established trusts serving Hammersmith and Fulham respectively. Hammersmith United Charities (HUC) and Dr Edwards and Bishop King's Fulham Charity (DEBK), as part of their joint 400th anniversary, came together to create a new entity to rebuild the tradition of local philanthropy.

Over the last two years, we have undertaken a programme of work to establish our new charity. We have the core infrastructure in place and have also established a small grants programme aimed at bringing people in the borough together to strengthen their bonds as neighbours.

This year we had significant fundraising and grant distribution success with a community coronavirus fund, and we are now moving into the next phase of the development: seeking to engage with the general public and private donors through awareness and continued fund raising until 2025. This is envisaged to result in an increase in community funding over the period.

The opportunity

We would like to appoint trustees who can help improve the lives of people across the borough. The main duties of the Trustees are to:

- set and maintain vision, mission and values
- develop strategy, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets

United in Hammersmith & Fulham Sycamore House, Sycamore Gardens, London W6 0AS

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Registered Charity No: 1187649

- ensure that the Charity complies with its governing document, charity law, company law and any other relevant legislation or regulations
- ensure that the Charity pursues its objects as defined in its governing document
- maintain proper financial control and ensure that the Charity applies its resources exclusively in pursuance of its objects
- ensure accountability
- safeguard the good name and values of the Charity
- promote the Charity

The person

We are looking for people who hold Legal, HR, Finance or Fundraising experience and are:

- Able to apply their experience of life, their skills and their local connections to the work of the charity
- Committed to making a difference to their local area
- Good listeners
- Team players
- Curious and inquisitive
- Willing to ask questions and to express a view
- Able to offer a time commitment of 4 board evening meetings a year, plus up to four committee meetings depending on expertise and interests

How to apply

For an informal talk with about us and how you might fit in to help us and the local community, please email your CV and a supporting paragraph to team@unitedhf.org.

Please note that this application process will be undertaken on a rolling basis, with UNITED able to withdraw the advert at any point.



General Data Protection Regulations

By submitting your application, you are consenting to the processing and storage of your personal data in order that you can progress through our recruitment and management process.

We will never sell your data however we are obliged by law to inform you that should we be required to we may share your data with external agencies. This may include but is not limited to UCheck (a service for managing and processing Disclosure & Barring Service clearance applications), Hammersmith UNITED Charities (one of our founding partners who provide support services to UNITED in Hammersmith and Fulham) and our HR Advisors. We will also, as required, contact those individuals you name as your referees to confirm your suitability for the role you are applying for. Your data will only be used for your role and to comply with our statutory and legal obligations.

If your application is unsuccessful, we will retain your information for 1 month; after this date it will be safely destroyed. If your application is successful, we will retain your information for the duration of your commitment and up to 6 years after you cease employment.